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ABSTRACT

Increased student enrollment, collection growth, the need for multimedia workspace, and other technology changes are all reasons for embarking on a facilities project in a library media center. This book describes the keys to success for library media centers of the future, and addresses the need for developing support for the facilities plan. Guidelines are provided for building a facilities project team, including advice on team selection and leadership. This step-by-step guide includes numerous checklists of critical strategies, questions and planning components, key forms for planning and analysis, and a suggested timeline to keep the facility design plans on track. Library media center layout samples provide a base; elementary, middle school and high school designs can be modified for any type of school. In addition to the bibliography, a list of library facilities related Web sites is included. Contains an index. (AEF)

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